

Programme

TIME	Day 1
0830 - 0900	Registration <ul style="list-style-type: none"> Welcome Remarks Introduction of Participants Programme Overview
0900 - 1000	Definition of Due Diligence as a concept Basics of technical due diligence
1000 - 1030	Refreshment and Networking Break
1030 - 1130	Business Case for Due Diligence as a concept
1130 - 1230	Financial Due Diligence
1230 - 1300	Financial Due Diligence
1300 - 1400	LUNCH
1400 - 1500	Financial Due Diligence
1500 - 1515	Refreshment and Networking Break
1515 - 1630	Financial Due Diligence
Day 2	
0830 - 0900	Recap Human Resources Due Diligence
0900 - 1000	Human Resources Due Diligence
1000 - 1030	Refreshment and Networking Break
1030 - 1130	Human Resources Due Diligence
1130 - 1230	Human Resources Due Diligence
1230 - 1300	Learning Cues
1300 - 1400	LUNCH
1400 - 1500	Information, Communication and Technology Due Diligence
1500 - 1515	Refreshment and Networking Break
1515 - 1630	Information, Communication and Technology Due Diligence
Day 3	
0830 - 0900	Recap Information, Communication and Technology Due Diligence
0900 - 1000	Environmental Due Diligence
1000 - 1030	Refreshment and Networking Break
1030 - 1130	Environmental Due Diligence
1130 - 1230	Legal Due Diligence
1230 - 1300	Reflections
1300 - 1400	LUNCH
1400 - 1500	Legal Due Diligence
1500 - 1515	Refreshment and Networking Break
1515 - 1630	Market Due Diligence
Day 4	
0830 - 0900	Recap Market Due Diligence
0900 - 1000	Market Due Diligence
1000 - 1030	Refreshment and Networking Break
1030 - 1130	Market Due Diligence
1130 - 1230	Market Due Diligence
1230 - 1300	Closing Remarks
1300 - 1400	LUNCH

Zimbabwean DFI Network Members



The SADC DFRC is accredited by the Botswana Qualification Authority as a training provider



The SADC-DFRC is a Subsidiary institution of SADC

Postal Address

Private Bag 0034
Gaborone
Botswana
Tel: +267-3191146
Fax: +267-3191147

Physical Address

Plot 54352, West Avenue,
Zambezi Towers, CBD, Tower A,
7th Floor South Wing, Gaborone
Botswana
www.sadc-dfrc.org
info@sadc-dfrc.org

SADC - DFRC 2017

SADC DFRC in collaboration with ZIMBABWEAN DFIs present Zimbabwe Development Finance School (ZDFS)

DUE DILIGENCE



Building Partnerships for Economic Growth & Development

18th - 21st September 2017

Monomotapa Hotel
Harare, ZIMBABWE

Objectives

The aim of the programme is to enhance participants with skills on how to conduct a due diligence in accordance with the requirements of the Development Finance Institution; and prepare a business plan and finance application to Development Finance Institution requirements. The workshop will be conducted on an interactive basis, using practical examples, presentations and case studies.

Scope

The programme will cover the following areas:

Due Diligence Overview

- Main elements of due diligence;
- Aligning priorities to main risks;
- Focus on the future not the past;
- Team leader, team composition and control.
- Basics of technical due diligence

Commercial Due Diligence

- Purpose and elements of commercial due diligence;
- Market growth and developments;
- Competitors;
- Management team;
- Published and unpublished information sources;

- Accessing unpublished information.

Financial Due Diligence

- The past versus the future;
- An integrated financial due diligence model;
- Getting back to cash and books of record;
- Financial analysis of forward projections;
- Tax and pensions.

Human Resources Due Diligence

- Understanding the regulatory environment (international context);
- Pay and benefits;
- Industrial relations.

Cultural Due Diligence

- What is culture and how do we evaluate it?
- Assessing cultural risks.
- Other Due Diligence Elements
- Legal due diligence;
- IT due diligence;
- Environmental due diligence.

The International Perspective

- Added complexity and risk of foreign country deals;
- Complexity of multi-country acquisitions;

Due Diligence Inputs to Integration and Valuation

- Reflecting due diligence findings in valuation models;

- Impact of due diligence findings on projected deal returns;
- Collecting information necessary for assessing integration risks.

Reporting Due Diligence Findings

- A structured due diligence report;
- the politics of negative findings, issue of being objective and their reporting.

Facilitator

Mr. Siyanga Malumo has over 35 years of Project Finance Experience (mostly Infrastructure) and Capacity Building experience in Africa, Europe and North America. He is experienced in structuring, packaging and raising funds for Infrastructure Projects in Africa (for Governments, Parastatals, Private Sector, PPPs) using Corporate and Project Finance approaches. He is an expert in the area of Risk Management, Project Finance, Investment Appraisal, Due Diligence.

Mr. Malumo is presently Chairman of Africana Finance and Investments, where he is responsible for leading Project Structuring to ensure Financial Close, successful Project Implementation, development of Business Strategy, identification of Investment Opportunities, Project Appraisal/Evaluation, Investment Decision, Resource Mobilisation (Debt/Equity) and Capacity Building.